



# PALOMAR AIRPORT ADVISORY COMMITTEE

*McClellan Palomar Airport ♦ 2192 Palomar Airport Road ♦ Carlsbad, California 92011 ♦ (760) 431-4646*

Charles Collins  
*Chairman*

Clifford Kaiser  
*Vice Chairman*

John O'Reilly  
*General Public*

Dan Frazee  
*General Public*

Jim Swain  
*General Public*

Gordon Nesbitt  
*Oceanside Representative*

Thomas Ricotta  
*Vista Representative*

Winthrop Cramer  
*Carlsbad Representative*

Kevin Karpé  
*San Marcos Representative*

## MINUTES

**Thursday, September 19, 2019**

Chairman Chuck Collins called the meeting to order at 7:00 p.m. on Thursday, September 19, 2019, at the City of San Marcos Council Chambers, 1 Civic Center Drive, San Marcos, CA, 92069.

### **ROLL CALL**

The roll call was taken.

### **MEMBERS PRESENT**

Jim Swain, Win Cramer, Dan Frazee, Chuck Collins, Cliff Kaiser, Kevin Karpé, Tom Ricotta and John O'Reilly were present, which represented a quorum.

### **MEMBERS ABSENT**

Gordon Nesbitt was absent.

### **COUNTY STAFF PRESENT**

Present were Olivier Brackett, John Otto, Roger Griffiths, Anne Baldwin, Shawn Raysin, and Elena Espinoza.

### **PUBLIC COMMUNICATIONS REGARDING ITEMS NOT ON THE AGENDA**

Mr. Bender requested an update on a presentation from County Staff on what the landscaping requirements are for Palomar Airport. Mr. Bender also requested for the Voluntary Noise Abatement Procedures presentations to be written in a more comprehensible manner so that the public may understand better.

Mr. Thorley suggested when PAAC provides the NextGen presentation to include changes that might impact Palomar Airport in the future. Mr. Kaiser clarified that PAAC did not specify the details of what the NextGen presentation would consist of and the suggestion will be considered.

### **APPROVE MINUTES FOR AUGUST 2019 MEETING**

The PAAC members reviewed the minutes for the August meeting.

Chairman Collins requested that the start date of the meeting schedule change will begin January 2020.

Mr. O'Reilly moved the minutes be approved as amended, Mr. Frazee seconded. Minutes were approved unanimously.

Mr. Thorley provided comment regarding the level of detail in the minutes as well as PowerPoint presentations not posted on the webpage.

### **AIRPORTS DIRECTOR'S REPORT** – R. Griffiths

Mr. Griffiths responded to Mr. Bender's landscaping request by stating the County has allocated three hundred thousand dollars towards landscaping which includes: geotechnical investigations, planning, design and implementation of the landscaping plan for the landfill slope. Mr. Griffiths also stated that the soil borings indicate there is no trash at the base of the slope. The next step would be to have the geotechnical investigations and soil boring results go to landscape architects so that they can begin planning. He advised that an update would be provided every PAAC Meeting. Mr. Griffiths advised the rusted steel box on the northeast corner of Palomar Airport Road has been removed.

Mr. Griffiths provided a presentation on the proposed parcel acquisition at 5817 Dryden Place in Carlsbad. He received comments and answered questions from the committee members and the public.

### **REAL PROPERTY REPORT** – A. Baldwin

Mrs. Baldwin advised that Carlsbad Jet Center has plans approved for the completion of the interior of their main building, Atlantic Aviation has been working on upgrading their parking lot, and Western Flight recently had a paving project completed on their main aircraft ramp to level the area and restriped their tie down spaces. She also advised that property inspections were completed in August and leaseholds were in good conditions with no major issues.

Mrs. Baldwin commented that Airport staff and Taos Air are working together to obtain a license to fly three days a week between Carlsbad and Taos, New Mexico during ski season. She also stated the Loker Ave. property is scheduled to close escrow in mid-November.

Mrs. Baldwin received comments and answered questions from the committee members and the public.

**RULES OF PROCEDURE UPDATE-TEMP SUSPENSION OF RULES** – C. Kaiser

Vice Chairman Kaiser presented a motion to update the Rules of Procedures by adjusting the temporary suspension of rules.

Vice Chairman Kaiser moved the following motion be approved: *“The PAAC Recommends giving the Chairman the Authority to suspend the rules for the length of the meeting”*. Mr. Karpé seconded. Motion was approved with one dissenting vote.

Vice Chairman Kaiser answered questions from the committee members. There were no questions from the public.

**PAAC RULES OF PROCEDURE UPDATE-INCORPORATED COMMENTS**–O. Brackett

Mr. Brackett presented an edited copy of the Rules of Procedure provided by County Counsel which included the approved changes that were made during the August PAAC meeting and discussed the changes with the committee members.

Mr. Brackett answered questions from the committee members. There were no questions from the public.

**DRAFT ANNUAL REPORT DISCUSSION** – C. Collins

Chairman Collins presented the draft annual report.

The PAAC members reviewed and discussed the draft.

Chairman Collins suggested brief introductions of the committee members be included as this was a newly appointed committee, Mr. O’Reilly agreed and suggested they could be added with an appendix.

Mr. Ricotta suggested adding a financial impact report for Palomar Airport and how it affects the County’s economy.

Mr. Cramer requested to add a profit/loss report. Mr. Bender and Mr. Thorley agreed with Mr. Cramer in adding a profit/loss report.

Chairman Collins received and answered questions from the committee members and the public.

**VNAP SUB-COMMITTEE** – J. Swain

Mr. Swain provided a presentation proposing the formation of a subcommittee that would review the VNAP programs to see if any updates should be made. Any recommendations would be taken to PAAC by March 20, 2020.

Mr. Swain moved the following motion be approved: *“The PAAC establishes a sub-committee for an analytical review of the Palomar Airport Voluntary Noise Abatement Procedures (VNAP) and the program for accuracy and currency. Updates will be recommended in a report to the PAAC by March 20, 2020 who will review and submit final request to the proper jurisdiction. The committee will be composed of seven members (three PAAC and four community members of which two have aviation experience and two are general public).”* Mr. Cramer seconded. Motion was approved with one dissenting vote.

Mr. Swain received comments and answered questions from the committee members and the public.

### **AIRPORT MONTHLY PERFORMANCE REPORT** – S. Raysin

Report for August 2019:

- Monthly Airline Passengers: 0
- Annual Airline Passengers: 0
- Monthly Take-Offs and Landings: 13,277
- Annual Take-Offs and Landings: 91,465
- Monthly Complaints: 602
- Annual Complaints: 2497
- Community Noise Complaints by Quadrant: Southwest: 454; Southeast: 8; Northwest: 80; Northeast: 60
- Jet Flights during quiet hours (2200-0700): 77
- Propeller Flights during quiet hours (0000-0600): 13

Mr. Raysin received comments and answered questions from the committee members and the public.

### **STAFF REPORT** – O. Brackett

Mr. Brackett stated he provided a presentation for the Aviara Women’s Club, which included discussion on noise and lack of airline services. Mr. Brackett advised that the County is looking into Taos Air as a seasonal service and is also reaching out to different airlines for commercial services. Mr. Brackett advised that Palomar Airport currently has an opening for the Airport Operations Coordinator position. He also informed the committee that Palomar Airport will be conducting the Triennial Mass Casualty Drill on October 30, 2019. Mr. Brackett gave an update regarding livestreaming PAAC meetings. Unfortunately, the City of San Marcos does not allow third parties to use their equipment due to security requirements, and the County Department of Public Works would not be able to provide this type of equipment either or personnel.

Mr. Brackett received comments and answered questions from the committee members and the public.

**COMMITTEE MEMBER COMMENTS**

Vice Chairman Kaiser requested for the minutes to be published in a timely manner. He also explained to the public in order to be able to request an item to be on the agenda the request would have to be in paper and turned in to the PAAC secretary. The PAAC secretary then recommends the agenda item to the Chairman. The Chairman then makes a decision. Alternatively, the public may also speak with the committee members to see if they would consider their agenda item request. If the committee member considers this to be an item, he would request for it to be on the next agenda.

Mr. Frazee thanked the public for their participation and encouraged the public to continue to attend the PAAC meetings.

Mr. O'Reilly followed up on his suggestion of having PAAC meetings in Carlsbad. He suggested Mr. Cramer go to City Council and recommend having the PAAC meetings in Carlsbad.

Mr. Brackett updated the committee on Mr. O'Reilly's request to have a presentation on the comparison of John Wayne Airport and McClellan-Palomar Airport by stating that he will have the presentation ready for the next PAAC meeting on November.

Mr. Thorley provided documentation to the PAAC secretary for possible agenda items for the upcoming PAAC meeting.

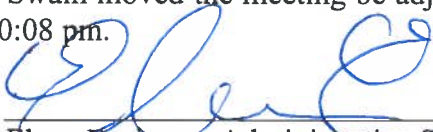
**SET AGENDA FOR THE NEXT MEETING** – November 21, 2019

Vice Chairman Kaiser requested to have the final version of the annual report available for discussion. He also suggested having a discussion on creating a report for the public that includes topics that are not discussed in the annual report such as finances, PAAC member bios and a noise summary.

Mr. Karpé will provide a NextGen informational briefing.

**ADJOURN**

Mr. Swain moved the meeting be adjourned; Mr. Ricotta seconded. The meeting was adjourned at 10:08 pm.

By:   
Elena Espinoza, Administrative Secretary I

